

Town of Lee, NH
Town Center Vision Committee
Minutes of the Meeting on August 28, 2018

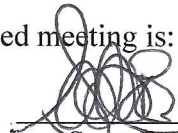
Town Center Vision Committee (TCVC) Members present: Pat Jenkins, Bambi Miller, Cord Blomquist, Ben Genes, John Tappan, and Scott Bugbee

Members Absent: None

Others Present: Anne Tappan, Katrinka Pellicchia, Annie Gasowski, Cary Brown, and Julie Glover, Robert Robicsek (LBA), Kathleen Porter (LBA)

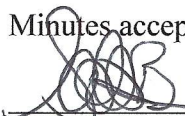
1. Chairman Bugbee called the meeting to order at 3:00pm.
2. Scott Bugbee made a motion to approve the minutes from the August 21, 2018 meeting and John Tappan seconded the motion. The Committee voted unanimously to approve the minutes.
3. Robert Robicsek from Lavalley/Brensinger (LBA) went through the agenda and reviewed each step of their design process. The TCVC chair, Scott Bugbee, will be the main contact for LBA during this project and the Town Administrator, Julie Glover, will be the contact for billing and invoicing questions. LBA will contact Mr. Bugbee to schedule a half day walk-through with the town's building managers, Bill Stevens and Kristen Cisneros of the town center buildings for LBA and its sub-contractors the week of September 24th.
4. The Committee discussed how to get information out to the public. Kathleen Porter listed some avenues for accomplishing that task: meetings, creating video, door-hangers, and mailing post cards. She said the most important thing is to monitoring and controlling the messaging to the public. Don't release information until it is finalized and completed.
5. Meeting adjourned at 4:45pm
6. Our next scheduled meeting is: Tuesday, September 4, 2018 at 6:00pm.

Minutes written by:



Scott Bugbee, Chair

Minutes accepted by:



Scott Bugbee, Chair

Ben Genes


Pat Jenkins

Bambi Miller


John Tappan


Cord Blomquist